

VOLUNTEER JOB DESCRIPTION

JOB TITLE: Small Animal Petting Sessions Volunteer
(School Holidays.-Monday-Friday]

EMPLOYER: Acorn Venture Association

LOCATION OF WORKPLACE: Acorn Farm
Depot Road
Kirkby
Merseyside
L33 3AR

RESPONSIBLE TO: Petting Session Co coordinator

RESPONSIBLE FOR: Assisting with the hands-on small animal petting sessions at Acorn Farm during school holidays and half terms.

MAIN DUTIES & RESPONSIBILITIES:

1. Helping to bring all the animals needed for the sessions to the shed
2. Checking that all animals have sufficient food, water and bedding for the time they will spend in the shed.
3. Assisting visitors to handle, stroke, feed and groom the animals.
4. Answering questions on the animals.
5. Helping to return all the animals to their night time fields at the end of the day.
6. Cleaning pens, hutches as needed.
7. Helping to keep the petting area clean, tidy and free from hazards.
8. Informing Coordinator immediately of any animal health issues.
9. Safeguarding the property of the Association as entrusted to your care.

HEALTH & SAFETY

All volunteers are responsible for taking reasonable care of themselves and others who may be affected by their work. Everyone working within Acorn Farm is bound by Health & Safety legislation and must adhere to safe systems of work.

HOURS:

10.15 am -4.30 pm [Easter –September]

10.15 am - 4pm [February and October half term]

Mobile phones should be switched to silent during working hours and should only be used in an emergency.