

Kitchen Team Leader (Weekends/Bank Holidays) Job Description

Job Details

Job Title: Kitchen Team Leader (Weekends)

Employer: Acorn Venture Association

Location: Acorn Farm, Depot Road, Kirkby, L33 3AR

Reports To: Weekend Manager / Café Manager

Role Summary

As Kitchen Team Leader, you will oversee weekend operations at Acorn Farm Café, ensuring smooth service, high food safety standards, and a friendly atmosphere for visitors. You will lead a small team, prepare menu items, and maintain a clean, welcoming environment.

Key Responsibilities

- Prepare and cook menu items (soups, jacket potatoes, toasties, etc.) for visitors, staff, and volunteers.
- Cater for children's birthday parties when required.
- Cash up the till at day's end and hand over to the Weekend Manager.
- Maintain high standards of cleanliness and hygiene in the kitchen and café.
- Ensure food is properly stored, covered, and dated.
- Restock display cabinets and drinks fridge daily.
- Wash, dry, and store all cutlery, crockery, and utensils.
- Set café tables, clear dishes, and clean tables promptly.
- Complete opening/closing checks and update food safety diary daily.
- Serve customers politely and professionally.
- Attend staff meetings and follow security protocols.
- Perform other reasonable duties as requested.

Requirements

- Previous experience in catering or food service preferred.
- Knowledge of food hygiene and safety standards.
- Strong customer service skills and enthusiasm for the role.
- Ability to supervise and work as part of a team.
- Food hygiene certificate (or willingness to obtain).

Terms & Conditions

Salary: £13.80 per hour

Hours: 9:30 am – 4:30 pm (March–September), 9.30am – 3:30 pm (October–February)

Break: 20-minute unpaid break (March-September)

Holidays: 11.2 days per annum (pro rata)

Six-month probationary period applies.

Café opening hours: 10 am – 4 pm (March–September), 10 am – 3 pm (October–February)